# Ist Quarter

Newsletter

#### Meet the Board

Randall Logan (President)

Kevin McKinney (Vice President)

Sharon Travis (Treasurer)

Barbara Sloan
(Member at Large)

Association Manager
Tameka Jackson
Senior Community
Association Manager
tjackson@essexhoa.com



### What's New

Wow! The New Year is moving so fast!

So, let's take a look at what your board has been working on for you.

**Landscaping**: The board has requested estimates to redesign the entryway flowerbeds and remove some of the excess shrubbery.



**Speed Limit**: Over the past number of months the Board of Directors has received an increasing number of calls from residents who have expressed concerns about speeding and traffic safety within the community. Many residents are driving at speeds noticeably higher than the posted limit of **30mph.** 

The BOD has listened carefully to the residents and has decided that implementing the following courses of action to reduce the risk of a serious injury or worse occurring on our streets:

First, we are making an appeal to all residents to slow down below the 30mph speed limit, or stop if necessary, when passing pedestrians, bicyclists, and children. Nothing else will have more of an impact in reducing the risk of accidents than each of us being mindful of our speed at all times.

**Second**, if the speeding persists then the board will be forced to <u>reduce the speed limit to 20mph.</u>

**Third** the usage of additional signage is currently being reviewed: **Slow Down, Children at Play** 

### Volunteer Now

We have established some committees in the Five Oaks Crossing, but we are still in need of many volunteers. Help shape the future of YOUR neighborhood. Monthly fireside chats with your committee.

## Why volunteer?

You have a vested interest in your investment. By becoming involved in your community association, you can take an active role in maintaining property values and ensuring your community's quality of living. Serving also allows you to get out and socialize and network with your neighbors. It can even be fun! How do I sign up?

To sign up, email Association Manager, Tameka Jackson, at tjackson@essexhoa.com

#### **COLLECTION PROCESSS**

Each year the association/HOA spends an average of \$5,100 administering the process of collections from late quarterly homeowner assessment dues. All those costs are ultimately borne by all homeowners

Most of these efforts and costs are easily avoidable. In some cases, the billing does not reach the homeowner. There are several ways to ensure that we always know how to reach you.

First, you can make sure your account address and contact information is correct and update if necessary, at:

#### www.fiveoakscrossinghoa.com

Second, you can make updates directly to management by emailing billing@essexhoa.com.

Yet another avenue is to call our 24/7 Customer Care line at 972.428.2030.

Many people confuse the billing "grace period" with the due date. For instance, assessments are due on January 1st. Accounting will assess any late fees on February 1st. Payments not posted to the account by January 31st, will be assessed late fees and sent reminder billing. Once the fees are on the account, the only authority to remove them is the board of directors.

Please note you may make your payment online through the Essex website payment feature. If you choose to pay by check or money order, please mail your payments to the address below:

Mansfield Five Oaks Crossing C/O Essex Management P.O. Box 52330 Phoenix, AZ 85072-2330

Please continue to make checks payable to Mansfield Five Oaks Crossing, and write the account number found on your statement in the notes section of your check or Online Bill Pay settings. Lastly, if there are mitigating circumstances please make us aware as soon as possible at <a href="mailto:billing@cressexhoa.com">billing@cressexhoa.com</a>

You can be a good neighbor only if you have good neighbors-Howard Koch

## **Committees**

Social- Will take on the responsibilities of planning special events for the community, developing budgets for these events, and publishing an event calendar in the association newsletter.

Landscaping- Provide recommendations on landscaping improvements along with communicate with Essex on monthly performed work by the landscape provider.

### PLANNING AN IMPROVEMENT

Even the most basic changes to the exterior of your home or lot requires you submit an ACC request and receive written approval <u>prior to beginning a project?</u> Hardscape, landscape, pools, patios, ANY play equipment, driveways staining, painting, fence and roof repairs/replacements, basically anything that involves a change to your existing lot or the exterior of your home. No Work may commence on any lot until an application for approval has been submitted to and approved in writing by the ACC Committee.

In order to cut down on requests for additional information and delaying approval of a request. Please, include all the following information as applicable to your project. (1) Application shall include plans and specifications ("Plans"). Showing the site layout, structural design, exterior elevations, exterior materials and colors, landscaping, drainage, lighting, irrigation, equipment access point, utility facilities layout and screening therefor, and other features of proposed construction, as applicable, which shall be submitted with the application. (2) The plat or site layout should include all existing structures (marked as Existing), property lines, setback lines, location of improvement, equipment access point and drainage flow plan.

Submit application using the ACC REQUEST portal at

#### www.fiveoakscrossinghoa.com

ACC REQUEST support information is restricted to only three uploads. To avoid an incomplete submission, scan several documents together and submit as one file. Also, it is best to use a browser that is fully HTML5 capable, which would be Google Chrome, Safari, or Firefox. This should make it easier to upload. Internet Explorer and Microsoft Edge do not always allow uploads.